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Executive Registry

Approved For Release 2003/05/23 : CIA-RDP80B01676R003100210012-4

63-6858

(XIC 63-2483(a))

13 SEP 1963

MEMORANDUM FOR: Executive Director

**SUBJECT: Use of [REDACTED]
as a Consultant**

25X1

1. This memorandum suggests action on the part of the Executive Director; this action is contained in paragraph 5.

2. By Memorandum of May 4, 1963 to the Heads of Executive Departments and Agencies, the President continued in force the procedural requirements established by his similar Memorandum of February 9, 1962 that departments and agencies take appropriate steps to assure that consultants are not used in such a way as to cause a conflict-of-interest situation. The occasion for the 1963 Memorandum was that subsequent to the 1962 Memorandum a new statute concerning bribery, graft, and conflicts of interest was enacted, which somewhat relaxed restrictions on the use of consultants in certain particulars.

3. Under the President's Memorandum, each prospective consultant must be apprised of the Memorandum. He must also furnish to the using agency a statement as to his private employment, his other Federal Government employment and his financial interests. The legal office of each department must examine this statement for information and advice as to the possibility of conflicts of interest. Additionally, the using official is to examine it in order to be aware of the consultant's other interests and commitments so that the using official will utilize the services of the consultant in such a way as to avoid putting the consultant in a conflict-of-interest situation. Under the President's Memorandum, the new statute and Agency practice, each consultant is processed as above each year and a new appointment is made each year.

OGC Has Reviewed

J. E. [Signature]

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NOTED
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25X1 4. [] 58* H9TS P 11 936
has been a consultant of the Agency since 1 March 1962. We assume his use is based on his background and knowledge in Agency problems and interests. It is the opinion of this Office that his use in line with the foregoing is proper and would not be in violation of the conflict-of-interest statutes and regulations.

25X1 5. [] employment and financial statement is attached hereto, in sealed envelope, together with his certification that he has read the President's Memorandum. It is recommended that you review the statement. Your approval of this memorandum will be authority to renew [] appointment.

25X1
25X1
[]
Associate General Counsel

Attachment:
Financial Statement

APPROVED:

(signed) Lyman B. Kirkpatrick

Executive Director

Date

Distribution:

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